



Congratulations on the purchase of your home! On behalf of the Board of Directors and Quality1 Property Management; welcome to Arbor West HOA.

The quality of life at Arbor West depends on the consideration, cooperation, and participation of you, the member. The purpose of the Association, of which you are automatically a member, is to maintain the integrity and harmony of the community, including the common areas, and to provide services to all residents. This effort is overseen by your Board of Directors through the Architectural Control Compliance Advisory Committee, who is responsible for setting policy and overseeing the operations of the community.

In accordance with Association documents, all owners are required to pay a monthly assessment. Currently, your HOA assessment is \$75.00. Payments are due by the 1<sup>st</sup> of each month. This money is used to pay for oversight and operations of the Association, maintenance, and upkeep of the common areas, and to provide a reserve fund in the event of an emergency. On the day you settled, your settlement attorney should have paid your prorated monthly Association assessment. **Payments can be mailed to:**

**Arbor West HOA  
c/o Quality 1 Property Management  
PO Box 98118  
Las Vegas, NV 89193-8118**

**Please be sure you have written your account number and your address on your check or money order.** You will also have the option of paying on-line. On-line payment options can be found by visiting [www.clickpay.com](http://www.clickpay.com).

Quality1 Property Management  
Telephone number (240) 770-5381  
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Website: [www.Quality1propertymanagement.com](http://www.Quality1propertymanagement.com)

Our office hours are 9:00 a.m. until 5:00 p.m. Monday through Thursday and Friday  
9:00 a.m. until 2:00 p.m. We are closed on Federal holidays. In the event of an  
emergency, please contact our emergency number at: (301) 421-4966.

We understand that your purchase is a major event and it is our goal to make this a  
rewarding experience. Please do not hesitate to contact us should you have any  
questions, requests, or concerns.

Andrea Beard  
Community Manager  
Quality 1 Property Management

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